

Action	Proposals	FY2011 Savings/Costs	FY2012 Savings/Costs	FY2013 Savings/Costs	
1. passed	Restore public hearing transcripts · Supported by SOTS, OPM, DAS, Legislators, Caucus Chiefs, ACL, Attorneys, Judges, FOI Office, State Library and Law Librarians	(\$215,000)	(175,000)	(215,000)	This item was eliminated as part of 10-3. The vendor will need lead time to gear up for continuing this work. We can continue recordings at the beginning of session and send when vendor is ready
2. Failed	[Eliminate] transcription of non-session days/tech Sessions transcript · Senate Clerks Office				
3. passed	Eliminate printing of Public Acts of Passage · SOTS Caucus Chiefs, ACL	\$0	45,000	45,000	Actual cost this year is \$54,000. No savings can be gained until FY'12. The printed acts of passage were received after the Public acts were printed and distributed.
4. no	Eliminate printing of Legislative Record Index and produce electronically · DAS, OPM, OLM, Chiefs				
5. passed	Print reduced number of Legislative Record index	\$3,475	3,475	3,475	Currently Produce 310 copies. Reducing this to 50 copies will save \$3,475, reducing to 25 copies will save \$3,990
6. no	Eliminate printing of Legislative Guide. · ACL				
7. passed	Print reduced number of Legislative Guide	\$300		300	Currently produce 1800 copies. Reducing the quantity by 100 would save \$300. Previously determined to print the Legislative Guide in every other year. This savings has been previously accounted for to meet legislative lapses
8. passed	[Eliminate] Reduce Printing of Engrossed Bills	(\$26,921)	(26,921)	(26,921)	The engrossed bill printing was eliminated by 10-3. We print fifteen copies on acid free paper and 185 copies for distribution. The fifteen copies must be retained for the governors signature. We will need to contact the printer to determine what the savings would be if we reduce the number of copies. The cost is \$17.00 per page of each bill. in 2009, we printed 1,580 total pages. Estimated savings of \$.05 per page on a reduction of 100 copies resulting in a savings of \$79 for the year.
9. No	Eliminate printing List of Bills and produce electronically				
10. passed	Print reduced number of List of Bills · ACL, OPM, DAS	(\$9,969)	(5,484)	(9,969)	The list of bills was eliminated by 10-3 estimated at \$10,000. In 2009 we printed 618 pages at \$16.20. Estimated savings of \$.05 per page on a reduction of 100 copies resulting in a savings of \$31 in a long session and \$16 in a short session
11. passed	[Significantly] Reduce the number of File copies printed · Caucus Chiefs, Legislators, DAS, OPM, ACL	(\$219,359)	(157,540)	(219,359)	The file copies were eliminated by 10-3 estimated at \$220,000. In 2009 we printed 12,812 pages at \$17.17 per page. Estimated savings of \$.05 per page on a reduction of 200 copies resulting in a savings of \$641 in a long session and \$460 in a short session
12. passed	Eliminate printing of bill booklets OLM, Caucus Chiefs, ACL	\$0	0	0	This item has already been eliminated by 10-3, No savings can be realized
13. passed	Establish and implement an on-demand print policy for copies of loose bills.- [for LOB employees, Legislators and members of the general public].				The feasibility of this recommendation will need to be evaluated by OLM once the demand and turnaround time for these documents is determined.
14. passed (A)	Eliminate bill binders [in committees] [and] in House and Senate Chambers. Review bill binders in committees	\$0	0	0	See #11 - No Fiscal Impact
15. passed	Consider Eliminating printing of mandated reports created by legislative branch				Savings would be realized by the judicial and executive branches
16. no	Eliminate printing of daily House and Senate Journals				

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17. passed	[Consolidate the daily House and Senate Journals in to one book and] Print reduced copies of daily house and senate journals [* recommendation from vendor]	\$244	125	244	Vendor indicated that no savings would be realized by combining the two documents. Estimated savings of \$.05 per page on a reduction of 100 copies resulting in a savings of \$244 in a long session and \$125 in a short session.
18. passed	Print House and Senate Calendars only on Session days	\$85,691	27,691	85,691	If we printed 40 pages on each session day the cost would be: Senate 20 days 40 pages \$14.99/page = \$11,992 vs. Budget of \$53,000 House 22 days 40 pages \$16.27/page = \$14,317 vs. budget of \$59,000
19. no	Eliminate printing of daily Bulletin				
20. passed	1. Print reduced number of daily Bulletin				
	Print the daily Bulletin as two separate documents: a) Print a limited number of the section with the standard information (Connecticut State Officers, leadership information, building information, Capitol information and committee information) in-house b) Print 2nd section daily- this should contain Session schedule, today at a glance, committee meetings, public hearings and schedule of events ACL, Caucus Chiefs ACL, Caucus Chiefs	\$16,325	9,647	16,325	Reducing the number of pages in the document yields the most savings. In 2007 we printed 4,300 pages of the bulletin during the session and in 2009 it was reduced to 2,700 pages. At the current contract rate of \$16.49 per page, that 1,600 page reduction equals \$26,384. Savings from printing the boilerplate material in-house is approximately \$16,325 in a long session and \$9,647 in a short session.
21. passed	Establish a set rental fee of \$300-[500] and collection process for rental of mail boxes ACL and Caucus Chiefs	\$45,000	45,000	45,000	Assuming a rental fee of \$300.00 multiplied by 150 boxes would yield \$45,000. During the past 3 years, the printing cost for the documents placed in each box averaged \$1,100 per year.
22. passed	Voluntary rollout of electronic letterhead for legislators and committees	\$60,000	40,000	60,000	Each Senator is entitled to 10,000 sheets of paper and envelopes and each Representative is entitled to 7,500 sheets of paper and envelopes. If we budgeted the full amount it would be 36 x \$1,484.20 = \$53,431 plus 151 x 1,116.40 = \$168,576 Totaling \$222,007. Based on past experience, we do not budget a full set of letterhead and related items for each legislator. We are estimating the savings for using electronic stationery to be \$60,000.
23. passed	Print fewer sets of Connecticut General Statutes and Supplements a) Eliminate 2nd. set of Statutes for Attorneys and committees b) Continue Voluntary reduction of Statutes for legislators Legislators, DAS, OPM,	\$0	20,000	125,000	The Statutes for FY'11 have already been ordered. We voluntarily reduced the number of statutes from 5,700 to 4,700 with this order. This years budget is \$490,000 and the actual cost is \$529,000.
24. passed (A)	Recommend [Require] the Secretary of the State office to transfer the proceeds from the sale of Statutes to the Office of Legislative Management				The pricing is \$325 per set, SOS has not yet provided the amount that is deposited to the general fund.
25. passed	Establish and implement policies for electronic transfer of documents from House Clerk's Office to the printers Vendor	\$3,200	2,000	3,200	The savings is approx. \$40.00 per day, not transmitted every day of the session. Estimated 80 days on a long session, 50 days on a short session sent to Vendor
26. passed	Increase the number of electrical outlets in the Legislative Office Building and the Capitol building for public use	(\$500)	0	0	Increase number of power strips to existing outlets.
27. passed	Increase the number of computer terminals and printers for public use in the LOB and Capitol building	(\$3,500)	(2,000)	(2,000)	Initial cost of \$3,500 to purchase 10 computers at a cost of \$350 each. Estimated \$2,000 in maintenance/replacement annually after
28. passed	Recommend amending [the Joint] House Rules to allow the use of laptops/PDA's in the Capitol galleries	\$0	0	0	No Fiscal Impact

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29. passed	Recommend [Eliminate] printing of OFA Budget Book on demand OPM, DAS, OLM (combine 29 and 30)	\$0	0	0	Previously decided to be printed only on demand in house. This savings was already used to meet the legislative lapses.
30. passed	Recommend [Reduce the number of OFA Budget Books printed] on demand (combine 29 and 30)				
31. passed	Recommend continuation of [Eliminate] printing of PRI Special Reports on demand · OPM, DAS, OLM, Caucus Chiefs	\$0	0	0	Previously decided to be printed only on demand in house. This savings was already used to meet legislative lapses.
32. no	Print Rules and Precedents in-house				
33. passed	Reduce the number of bound House and Senate Journals printed · ACL, DAS & OPM	\$1,936	1,936	1,936	Currently produce 85 soft cover bound journals for both the House and Senate. Reducing the quantity by 25 for each would result in a savings of \$1,936
34. no	Eliminate printing of bound House and Senate Journals · OPM & DAS				
35. passed	Reduce the number of Public and Special Acts printed	\$0	12,000	12,000	The Public/Special Acts for FY'11 have already been purchased. Reduction from 4,500 to 2,500 will result in a \$12,000 savings
36. no	Reduce weekly and district-wide mailings · OPM, DAS				
37. passed	Improve electronic accessibility [of] to legislative documents	\$0	0	0	No Fiscal Impact
38. passed	Establish and implement policies to ensure preservation, authentication of official legislative documents · State Library, Legislative Library, SOTS and Law Librarians	\$0	0	0	No Fiscal Impact
39. passed	Reduce the number of depository libraries receiving printed file copies of bills · The affected depository libraries recommended that a minimum of 2 archival copies in paper format be distributed to the State Library and the University of Connecticut School of Law.	\$0	0	0	No Fiscal Impact
40. No action	Utilizing the authority provided by CGS 2-23 and the state's FOI laws to charge fees for copies of legislative documents where appropriate	\$0	0	0	FOI allows for \$.25 per page
41. passed	Review and amend where appropriate, current Statutes, Joint Rules and FOI laws related to printing and distribution of legislative documents	\$0	0	0	On-Going, No Fiscal Impact
	Total Savings	\$216,171	206,874	398,171	
	Total Costs	(\$475,249)	(366,945)	(473,249)	
	Net Costs	(\$259,078)	(160,071)	(75,078)	
	1/4/2011 10:00				